

**TOWN OF GREENE  
Regular Town Board Meeting  
March 10, 2021**

The regular meeting of the Greene Town Board was held on the above date at 6:00 PM at the Greene Town Hall, 51 Genesee Street, Greene, New York 13778.

**PRESENT:** Supervisor Joe Henninge, Council Members Steve Northrup, Diane Flanagan, Steve Page and Bernie McDermott, Highway Superintendent Nick Drew, Deputy Town Clerk Mary Wrench, Court Clerk Rachel Raimo and Planning Board Member Michelle Day

**OTHERS PRESENT:** Don Brown, Linda Brown and Penny Sweet

Supervisor Henninge opened the meeting at 6:00 PM with the Pledge of Allegiance led by Council Member Bernie McDermott.

**MINUTES**

**MOTION** by Page, seconded by Flanagan to approve the minutes dated February 10, 2021 as submitted by the Town Clerk. Ayes all. Carried.

**BILLS**

**MOTION** by Flanagan, seconded by Northrup to approve all bills as presented. Vouchers #20210188 through #20210243. General \$3,674.39, General Outside \$351.57, Highway \$19,258.48, Highway Outside \$14,955.57, Greene Intermunicipal Parks Commission \$71.98, Water District One \$51.86, Water District Two \$66.37, Water District Three \$51.87. Ayes all. Carried.

**REPORTS**

**MOTION** by Flanagan, seconded by Page to receive and file all Reports as submitted by the Assessor, Code Enforcement Officer, Highway Superintendent, Town Clerk, Dog Control Officer and Planning Board Minutes dated February 22, 2021. Ayes all. Carried.

**COMMITTEE REPORTS**

Council Member Flanagan reported Alecia Dunlap has been hired as the new Custodian. There will be further discussion in executive session.

Council Member Page reported the Joint Recreation Commission (JRC) has received one (1) applicant for the position of Director. The JRC is ready to move forward with the T-ball and softball programs as well as the pool will be open. Ball Flats Park will again be used for the summer program and bus transportation will be available.

The first Ball Flats Meeting was held at 5:00 PM today, March 10, 2021, it was an organizational meeting to go over the work schedule. Mike McNerney has done an excellent job maintaining the park.

**MOTION** by Northrup, seconded by Page to receive and file all Committee Reports. Ayes all. Carried.

Court Clerk Rachel Raimo stated Judge Alta Martin wants to know how much money the Town of Greene receives from the NYS Traffic Diversion Program. Supervisor Henninge stated it is received annually and the amount for 2020 was \$6,303.31.

**MONIES RECEIVED**

Code Enforcement Department	\$135.10
Judge Martin	\$4,191.00
Town Clerk	\$2,213.66
Chenango County Treasurer	\$8,445.00 (Youth Program Reimbursement)
NYS - 4397 DRNY	\$26,143.04 (FEMA)
Chenango County Treasurer	\$6,303.31 (Traffic Diversion Resolution #28-21 Judges)
Charter Comm. Franchise Fee	\$6,659.73
Chenango Housing Improvement Program	\$409.24

**MOTION** by Flanagan, seconded by Page to accept all Monies received. Ayes all. Carried.

**COMMUNICATIONS**

**RETENTION AND DISPOSITION SCHEDULE FOR NEW YORK LOCAL GOVERNMENT (LGS-1)**

**RESOLUTION** by McDermott, seconded by Northrup to adopt the following Resolution:

**RESOLVED**, by the Greene Town Board, governing body of the Town of Greene, New York that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

**FURTHER RESOLVED**, that accordance with Article 57-A:

(a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal or historical value to merit retention beyond established legal minimum periods.

Ayes all. Carried.

The Town Clerk is responsible for records management.

---

**PUBLIC EMPLOYER HEALTH EMERGENCY PLAN FOR THE TOWN OF GREENE**

**MOTION** by Northrup, seconded by Flanagan to adopt the Public Employer Health Emergency Plan for the Town of Greene. The Town Board authorized Supervisor Henninge to sign this plan.  
Ayes all. Carried.

This Public Employer Health Emergency Plan for the Town of Greene will need to be reviewed on an annual basis.

---

There was a discussion regarding the replacement of a bridge near Ott Road and Echo Lake Road. There are concerns regarding the heavy truck traffic. Highway Superintendent Nick Drew will contact Chenango County Department of Public Works to see what can be done to handle the flow of traffic and detours. Superintendent Drew will provide more details at next month's meeting.

Sentry Alarm will update the security system at the Town Hall on March 16th.

A thank you card was received from the Brightman Senior Center.

Deputy Town Clerk Mary Wrench wants to create a Facebook page for the Town of Greene and join the New York State Town Clerk's Association Facebook page.

**MOTION** by Flanagan, seconded by Northrup for Mary Wrench to create a Town of Greene Facebook page and join the New York State Town Clerk's Association Facebook page. Ayes all. Carried.

**MOTION** by Northrup, seconded by Flanagan to receive and file all Communications. Ayes all. Carried.

**BOARD DISCUSSION**

A discussion was held regarding the new Tractor Supply. Highway Superintendent Nick Drew has already set up a municipal account at the Tractor Supply for the Highway Department.

**MOTION** by Northrup, seconded by Flanagan for Supervisor Henninge to set up a municipal account for the Ball Flats Building and Grounds. Ayes all. Carried.

Supervisor Henninge stated there has been some interest with employees adding a dental plan to the Town of Greene insurance. In order for this to be added to the insurance we would need 50% participation and the cost of the dental plan would be paid by the employee.

A discussion was held regarding the issuance of permits for small businesses that people run out of their homes, such as internet sales, Scentsy and Norwex, etc. In most cases there is no external evidence of a business being run out of a home.

Planning Board Member Michelle Day will rewrite the Land Use Laws to include some of the wording from the Village of Greene's Zoning Law.

The Town of Greene has yet to receive the \$50,000 SAM Grant that was approved by the State.

Supervisor Henninge spoke with the Chenango County Board of Elections regarding the Justice vacancy. A Proposition would have to be on the ballot in the November 2021 General Election for the public to vote on whether or not to retain the Justice position. The Greene Town Board does not want to eliminate an elected Town Justice position at this time.

Supervisor Henninge stated that if anyone is interested in running for the Justice position, they should contact the Chenango County Board of Elections.

All newly elected or appointed Justices require training. The Certification Course is being offered in April 2021 and the Town Board would like to appoint someone now so they can sign up for this training.

**MOTION** by Page, seconded by Flanagan to make the appointment to fill the second Justice position and said person will need to run in the November 2021 General Election. Ayes all. Carried.

**MOTION** by McDermott, seconded by Northrup to appoint Donald E. Brown to fill the vacancy for Town of Greene Justice. Ayes all. Carried.

Supervisor Henninge stated he received a call that people are leaving their vehicles parked on the boat ramp at the Ball Flats. Highway Superintendent Nick Drew will have a sign made for this area stating 'Loading Zone Only'.

**MOTION** by McDermott, seconded by Flanagan to appoint John Wynn, Jessup Dumond and Guy Hurlburt to the Zoning Board of Appeals effective immediately. Ayes all. Carried.

The Board will check to see if the Planning Board Clerk is willing to clerk for the Zoning Board of Appeals. The Zoning Board of Appeals only gets enacted if something comes up.

Planning Board Member Samantha Hoskins has moved and submitted her resignation from the Planning Board.

**MOTION** by Flanagan, seconded by Northrup to accept the resignation Samantha Hoskins from the Planning Board effective March 10, 2021. Ayes all. Carried.

The Planning Board will advertise for a new member.

**MOTION** by McDermott, seconded by Page to accept the resignations from Mary Wrench and Robert Vredenburg from the Board of Assessment Review effective immediately. Ayes all. Carried.

The Town Board will advertise for two (2) new members for the Board of Assessment Review.

**MOTION** by Flanagan, seconded by Northrup to receive and file all Board Discussion. Ayes all. Carried.

**PRIVILEGE OF THE FLOOR**

Court Clerk Rachel Raimo stated the Town Court could run as is with one (1) Judge.

**MOTION** by McDermott, seconded by Northrup to move to executive session to discuss employment of a particular person. Ayes all. Carried.

**MOTION** by McDermott, seconded by Northrup to return to regular session. Ayes all. Carried.

**MOTION** by McDermott, seconded by Flanagan to appoint Alecia Dunlap as Building Custodian and Highway Custodian effective March 1, 2021 with a three (3) month probation period. Ayes all. Carried.

**MOTION** by McDermott, seconded by Northrup that Donald E. Brown's appointment as Town of Greene Justice is effective April 1, 2021. Ayes all. Carried.

**MOTION** by Northrup, seconded by Flanagan to adjourn the meeting at 8:10 PM. Ayes all. Carried.

Respectfully submitted,

Deborah L. Thomas  
Greene Town Clerk

Next Regular Town Board Meeting - April 14, 2021 at the Town Hall