

# Greene Intermunicipal Parks Commission (GIMPC)

## Ball Flats Use Request Form

49 & 51 Genesee Street (Village & Town Halls)

Greene, NY 13778

Village: 607 - 656 - 4500 (Voice)  
607 - 656 - 7747 (Fax)

Town: 607 - 656 - 4191 (Voice)  
607 - 656 - 7472 (Fax)

**\*\*Print Clearly and Fill in All Fields – Incomplete Forms will be Rejected\*\***

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Email address: \_\_\_\_\_

Dates Requested: \_\_\_\_ / \_\_\_\_ / 20\_\_ to \_\_\_\_ / \_\_\_\_ / 20\_\_

Hours Requested: \_\_\_\_\_: \_\_\_\_\_ AM / PM to \_\_\_\_\_: \_\_\_\_\_ AM / PM

Purpose:

\_\_\_\_\_  
\_\_\_\_\_

Anticipated Attendance: \_\_\_\_\_

Will charge be an Admission Charge: \_\_\_ Yes \_\_\_ No

If Yes: Amount: \$ \_\_\_\_\_ per \_\_\_\_\_ person

Insurance Required: \_\_\_ Yes \_\_\_ No (to be filled in by the GIMPCI)

If Yes: Insurance binder on File: \_\_\_ Yes (to be filled in by the GIMPCI)

Area(s) to be Used: \_\_\_ BBQ Pit \_\_\_ Scout House \_\_\_ Concession Stand \_\_\_ Pavilion  
\_\_\_ Bath Rooms \_\_\_ Soccer Field \_\_\_ Ball Field \_\_\_ Other (note below)

Will Electric be Required Pavilion: \_\_\_ Yes \_\_\_ No Electric other than Pavilion: \_\_\_ Yes \_\_\_ No

Other Additional Requirements (Refuse Barrels, Etc.):

\_\_\_\_\_  
\_\_\_\_\_

Note:

1. Applicant/Organization responsible to contact the local Police, Fire Police and Emergency Services for emergency situation.
2. A mass gathering permit may be required for more than 300 attending.
3. Groups of 30 or more and/or special activities as determined by the GIMPC may be required to supply Liability Insurance and obtain a permit. The GIMPC will determine if a fee will be charged.
4. Refer to fee schedule on page 3 for cost of use of facilities.

I, \_\_\_\_\_ representing the above-named organization, am responsible for adherence to all Federal, State and Local regulations regarding use of the Park. Any expenses to the GIMPC, Town or Village of Greene for custodial services, supervision or damages resulting from my group's use of the Park will be paid by my group including loss of any keys (re-keying all the locks). If there is a local emergency that arises and the Park has been ordered to be closed, I understand that I will need to reschedule my event.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

For: \_\_\_\_\_

The following regulations will apply to those persons/organizations requesting use of the Park and will also be responsible for the use and safety of the facility, the patrons, attendees, employees, vendors and activities that take place.

Use Regulations:

1. Only the area(s) scheduled shall be used. Other activities may be taking place at the Park in other areas. You are restricted to the area(s) scheduled. Courtesy will be given to other activities that may be taking place at the same time.
2. Only the equipment and energy requested (on page 1) will be used. If no energy has been requested, its use is prohibited.
3. When the activity has been concluded, the person responsible shall make sure the area has been cleared of refuse and debris – take it with you, and the facility has been secured. This includes lighting, as well as all doors and windows and that everyone has vacated the premises.
4. Attendees will abide by all Federal, State, and Local laws and ordinances. Any person or organization found in violation may be removed. Any organization that has been removed for said violation may be banned from using the Park in the future.
5. Alcohol use is prohibited unless approved prior to the event taking place.
6. All used facilities/areas will be left in "found" condition. The person/organization responsible will be required to make restitution in the amount needed to return the facility/area back to "found" condition.
7. No glass containers allowed.
8. Refer to page 3 for additional Park rules and regulations.

I have read the forgoing use requirement and agree to abide by all the terms contained herein.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

For: \_\_\_\_\_

GIMPC Use Only:

Fee Amount: \_\_\_\_\_ Fee Paid: \_\_\_\_ Yes \_\_\_\_ No Date: \_\_\_\_\_

Processed and Recorded By (print): \_\_\_\_\_

Signature: \_\_\_\_\_

## Greene Intermunicipal Parks Commission Ball Flats Rules and Regulations

1. Hours of Operation: 8:00 AM to Dark, 7 Days/Week
2. Permitted Uses: Refer to page 1 – Areas to be Used
3. Clean Up: Grounds and facilities must be left in same condition as found.
4. Garbage: This is a carry-in, carry-out Park. Take all your trash with you.
5. Damages: Park users shall notify the GIMPC contacts of any damages. Applicant is responsible for paying for any damages.
6. Dangerous Activity: No dangerous or unlawful activities allowed. Including: drug use, excessive noise, profanity, snowmobiles, 4-wheelers and dirt bikes.
7. Consumption of Alcohol: Special permission is required.
8. All applications must have a certificate of insurance.
9. Vandalism: Acts of vandalism will not be tolerated. Violators will be prosecuted.

### FEE SCHEDULE

<u>Group Type &amp; Size</u>	<u>Under 150/Add per Day</u>		<u>Over 150/Add per Day</u>	
Non-Business	\$40	\$20	\$120	\$60
Business	\$225	\$115	\$450	\$225
BBQ Pits Only:	\$25/Day			
Bathrooms:	\$20/Day			
Electric at the Pavilion	\$50/Day			
Refundable Deposit:	\$50			

Revised: 10/24/2020  
Rev: B